



Minutes of PTA Meeting – 06 April 2011

Venue: Staff Room

Attendees: Nikki Jenkins, Miss Brine, Miss Gammin, Duncan Wells, Emma Henderson, Miss McErlean, Barbara Coomber, Lucy Griffiths, Anthea Bell, Carol Randall

Topic: Red Nose Disco – 17 March 2011

The disco was a real success. Total profit of £300 was earned. £200 will be donated to Comic Relief – made up of £100 of the profit, plus an additional £100 of red nose sales. Thank you to everyone who helped with this event.

Topic: Mufti Day – Friday 08 April 2011

The Mufti Day on Friday 08 April is going ahead, although the Year 4 children will not be taking part because they will be dressing up in WW2 costumes as part of their curriculum topic. A letter will be sent out, explaining this situation to avoid any confusion on the day.

Action: Carol Randall to send out Mufti Day letter on Thursday 07 April

Topic: Year 5 cake sale – postponed

A Year 5 cake sale was due to take place on Friday 08 April. This will be postponed to a date during the next half term.

Topic: Royal Wedding Street Party – Thursday 28 April 2011

A street party event will be held for the pupils during the afternoon of Thursday 28 April, starting after the lunch break with traditional races in the playground, followed by a street party in the garden area of the school with traditional games and refreshments. The Infant School children will be invited to join the party from 2.15 pm onwards.

The framework plan for the event is as follows:

Topic	Timing	Notes	Actions Overview
Wedding Hat Competition	Weds 27th	Children to bring in a plain hat, to be decorated during school day. Prizes to be awarded at Street Party.	Teachers to arrange hat decorating in class. Judging and Prizes to be arranged.
Dress Code – Red, white and blue	Thurs 28th	Children to wear a wedding outfit, with red, white and blue theme	
Traditional Races	Thurs 28 th After lunch	Children to finish lunch 10 mins early. -Egg & Spoon race -Spacehopper race -3-legged race -Dressing up race -Jelly on a plate race -Pass the balloon race	Set up playground for races, when children back in class after lunch break. Teachers to oversee races.



Street Party	Thurs 28 th after races	Street Party to be held in garden area of school, with food provided by parents.	Set up following lunch, and clear away after.
Street Party - Decorations	2.15 – 3.10	Bunting and balloons to decorate around trees and back of school.	Purchase Set up and clear away.
Street Party – Refreshments	2.15 – 3.10	Cakes, biscuits and fruit to be provided by parents. Squash provided by PTA	Plates to be sent home to parents Drinks servers Clear up
Street Party – Entertainment	2.15 – 3.10	Brass Band	To be confirmed Set up on the day
Street Party – Games	After lunch – 3.10	Traditional Games, such as: -Bingo -Pin the tail on the donkey -Play your cards right -etc..	To be arranged, set up and cleared away. Volunteers to run the games.

This event needs a lot of planning, plus volunteers to help on the day. Realistically, there is very little available time due to the Easter Holidays so, to ensure a fun and memorable event for the children, a full action plan will be devised to ensure that everyone is clear of their own tasks and responsibilities on the day.

Action: Carol Randall to draft letter to parents, to be sent out Friday 08 April

Action: Carol Randall to put together first draft of action plan

Action: Carol Randall / Anthea Bell to enlist help of some parent volunteers

Topic: Outline Event Plan for Summer Term

The following major events are currently being organised:

- **Mufti Day – Friday 08 April**
- **Giant Sleepover – Friday 10 June.** Anthea Bell, Liz Barnes to stay all night. Miranda Boakes-Clark to help for the evening only. This is in addition to the Teaching Staff confirmed (Emma Henderson, Philip Male and Geoff Brown). More parent volunteers are still required.
- **Y3-Y5 Summer Term Disco - Tuesday 19 July** (suggested date)
- **Y6 Leavers Party and Disco – Tuesday 26 July** (confirmed date)
- **Tuesday 26 July – Year 6 Leavers Party**, including disco (confirmed date)
- **Christmas Disco - Thursday 08 December** (suggested date)