



Hollybrook Junior School

Seagarth Lane, Southampton, SO16 6RL
Telephone: 023 8077 2781 Fax: 023 8052 8820
Email: info@hj.jetrust.org
www.hollybrookjunior.co.uk

Headteacher: Mrs Jane Wood NPQH
Deputy Head: Miss Clare Alderson

13th October 2017

Dear Parents/Carers,

Parent consultation evening - Wednesday 1st November and Thursday 2nd November

I would like to invite you into the school for the first of this year's parent consultation evenings. This meeting is an opportunity to meet your child's teacher and share information that will be important in your child's success in school. We will also be sharing information about how your child has settled this year, the progress they are making as well as their targets for the next half term.

I do hope that all of you will be able to attend as this is a really important opportunity for us all to demonstrate our willingness to work together to achieve the best for your child.

Miss Alderson and I will also be available during the evening.

Please use the Reception entrance when entering and leaving the school.

Yours sincerely,

Mrs Wood
Headteacher





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Parent Consultation Evening

Child's Name Class

I/We would like an appointment for Parents' Consultation Evening.

Please tick here if you are able to come at anytime or tick the most convenient times on the following list.

Wednesday 1st November
3.30 - 4.30
4.30 - 5.30
5.30 - 6.50

Thursday 2nd November
3.30 - 4.30
4.30 - 4.50

Please tick as many alternative times as possible to make it easier to allocate appointments.

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Parent Consultation Evening

Reply Slip - To be completed by class teacher:

Child's Name Class

Your appointment to see your child's class teacher is p.m. on Wednesday 1st November.

Your appointment to see your child's class teacher is p.m. on Thursday 2nd November.

Signed: (Class Teacher)

