



# Hollybrook Junior School

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**Headteacher: Mrs Jane Wood**  
**Deputy Head: Miss Clare Alderson**

26<sup>th</sup> January 2018

Dear Parents/Carers,

## Parents' Evenings - Tuesday 6<sup>th</sup> February and Wednesday 7<sup>th</sup> February

I would like to invite you into the school for the second of this year's parent consultation evenings. This meeting is an opportunity to meet your child's teacher and share information that is important to your child's success in school. We will also be sharing information about how your child has settled this year, the progress they are making as well as their targets for the next half term.

As advised in our recent newsletter, we now have a new system to book appointments on line by using the link <https://hollybrookjuniorschool.youcanbook.me> Therefore, the previous system of a paper booking form will no longer be used. We feel this will make it a lot easier for parents to sign up.

Please note that one of the dates, Wednesday 7<sup>th</sup> February, is the same as parents evening at the Infant School so if you have children at both schools, you will need to co-ordinate your appointments accordingly and early booking is strongly recommended. When booking appointments, please ensure that a gap of at least 10 minutes is left between appointments to allow for travel between one classroom to another.

The Infant School will be using the same system for booking appointments and you will receive a letter from them separately regarding this.

If you do not have access to a computer please speak to a member of the office team, who will be happy to book this for you.

Yours sincerely

Mrs J Wood  
Headteacher

